



**Transportation Policy**  
**Thinking for a Change (T4C)**

Dear Parent,

We are excited about the opportunity of working with your child. For your convenience we provide transportation to and from all *Thinking for a Change* (T4C) classes. In an effort to ensure our classes begin on time we kindly ask that you review the following expectations and guidelines with your child to ensure the safe and timely transportation of our participants.

1. Youth will be picked up and dropped off at their residence of record.
2. Youth are expected to be ready for their scheduled pick up and their failure to do so could result in a tardy slip being issued.
  - For your convenience a reminder phone call will be made the day before class.
  - On the day of class a second reminder phone call will be made approximately 10 minutes before the driver arrives at your residence.
  - Once the driver is at your residence they will wait no more than 10 minutes before issuing a tardy slip.
3. Two tardy slips will equal one unexcused absence. Please note that excessive absenteeism could result in termination from the program.
4. Lastly in the event that youth are observed to be engaged in any illegal activity the police will be notified and this could result in their arrest.

Lastly, please note that failure to adhere to our transportation policy could lead to an inability to provide transportation for your child. Thank you for your time in reviewing this policy. Should you have any questions please contact your child's Probation Officer.

Thank You,  
Plaza Consultants, LLC